



www.KellyCharlesCollins.com



## KELLY CHARLES-COLLINS, ESQ., MBA

(BIO FOR PRINT – NOT TO BE READ AS AN INTRODUCTION)

- Jamaican born, Florida grown
- TEDx Speaker
- 20+ years Employment Law Experience
- Water baby
- Wrote “HR Shuffle” parody of the “Cupid Shuffle”
- Left brain/right brain analytical free-spirit
- Has tattoos – Yep!
- 2019 Tampa Bay Businesswoman of the Year Nominee

Kelly Charles-Collins is an Unconscious Bias, Bystander Intervention, and Workplace Investigations Expert. For 20+ years, Kelly has been empowering small businesses to Fortune 100 companies to discover and leverage the true value of their workforce, so they stay on the right side of the next #hashtag movement.

She is also an employment law attorney, TEDx Speaker on the Bystander Effect and the author of ACE Your Workplace Investigations: A Step-by-Step Guide for Avoiding Friction, Covering Your Assets, and Earning Employee Trust.

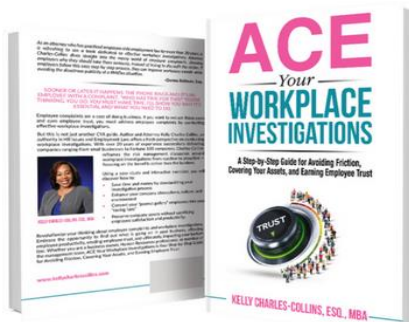
A powerhouse, Kelly’s presentations are interactive and thought-provoking. Through stories and her real-world experience, Kelly equips participants with realistic, practical tools they can implement immediately to overcome challenges in their workplace. But she’s not all business – you never know when there’ll be music and dancing.

## ACE Your WORKPLACE INVESTIGATIONS

A Step-by-Step Guide for Avoiding Friction, Covering Your Assets, and Earning Employee Trust



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## ACE Your WORKPLACE INVESTIGATIONS

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SOONER OR LATER IT HAPPENS: THE PHONE RINGS AND IT'S AN EMPLOYEE WITH A COMPLAINT. "WHO HAS TIME FOR THIS?" YOU'RE THINKING. YOU DO. YOU MUST MAKE TIME. I'LL SHOW YOU WHY IT'S ESSENTIAL AND WHAT YOU NEED TO DO.

Employee complaints are a cost of doing business. If you want to reduce those costs and earn employee trust, you must address employee complaints by conducting effective workplace investigations.

But this is not just another CYA guide. Author and Attorney Kelly Charles-Collins, an authority in HR issues and Employment Law, offers a fresh perspective on conducting workplace investigations. With over 20 years of experience successfully defending companies ranging from small businesses to Fortune 100 companies, Charles-Collins reframes the risk management discussion around workplace investigations from reactive to proactive – focusing on the benefits rather than the burdens.



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Using a case study and interactive exercises, you will discover how to:

- Save time and money by standardizing your investigative process
- Enhance your company atmosphere, culture, and environment
- Convert your “peanut gallery” employees into your “raving fans”
- Preserve company assets without sacrificing employee satisfaction and productivity.

Revolutionize your thinking about employee complaints and workplace investigations. Embrace the opportunity to find out what is going on in your business, affecting employee productivity, eroding employee trust, and ultimately, impacting your bottom line. Whether you are a business owner, Human Resources professional, or member of the management team, ACE Your Workplace Investigations is Your Step-by-Step Guide for Avoiding Friction, Covering Your Assets, and Earning Employee Trust.